

## **Memorandum**

TO: Belinda Anderson, Clerk of Council/City Clerk

FROM: Saundra Phillips, Historic Preservation Commission Secretary

DATE: September 16, 2009

RE: Historic Preservation Commission Special Meeting, September 18, 2009

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The Historic Preservation Commission would like to schedule a special meeting to approve Landmark Designation for Scott & Ellen Broadwell @ 39 King Street on Friday, September 18 2009 (Conference Room 2) @ 9:30 a.m.

Thank you.